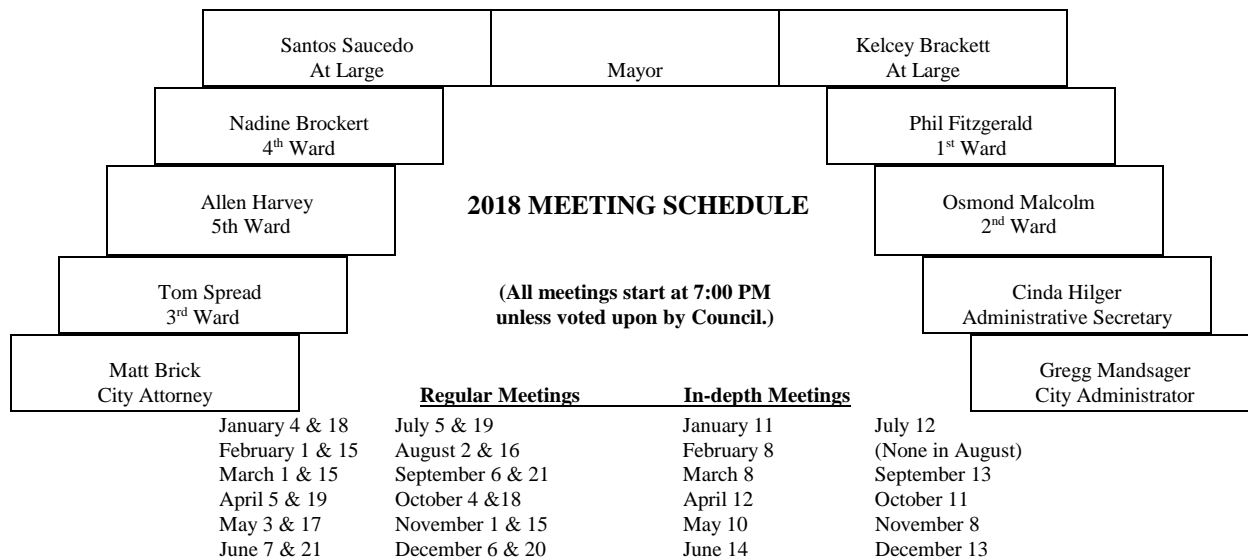


# COUNCIL



## AGENDA

**THURSDAY, JANUARY 4, 2018  
COUNCIL CHAMBERS - CITY HALL – 7:00 P.M.**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. COMMUNICATIONS – CITIZENS**

A. Swearing in of new Police Officer Jacob Walker

B. Leadership Muscatine Presentation of Student Project

**5. CONSENT AGENDA**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

**\* Items 6A – Approval of City Council Minutes**

A. Regular City Council Minutes – December 21, 2017

**\* Items 8A-F – Petitions and Communications**

A. Request for renewal of a Class “C” Liquor License and Sunday Sales for Flaming Embers, 131 West 2<sup>nd</sup> Street – Flaming Ember Inc. (pending inspection)

B. Request for renewal of a Class “B” Wine Permit, Class “C” Beer Permit, Class “E” Liquor License and Sunday Sales for Fast Avenue One Stop, 2111 Park Avenue – BGA, LLC (pending inspections)

C. Request for renewal of a Class “C” Liquor License for Hy-Vee Clubroom, 2400 – 2<sup>nd</sup> Avenue – Hy-Vee, Inc. (pending inspections and insurance)

D. Request for renewal of a Class “B” Wine Permit, Class “C” Beer Permit and Sunday Sales for West Side Store, 2201 Houser Street – DJMB LLC (pending inspections and insurance)

E. Request for renewal of a Class “B” Native Wine Permit, Class “C” Liquor License and Sunday Sales for Sal Vitale’s Pizzeria & Pasta, 1010 Park Avenue – The Sicilian Pizza and Subs LLC (pending inspections and insurance)

F. Request for renewal of a Class “C” Liquor License, Outdoor Service and Sunday Sales for Rose Bowl, 1411 Grandview Avenue – Rosebros, LLC (pending inspections and insurance)

**\* Items 12A-B – Receive and File**

A. Muscatine County Board of Supervisors Minutes – December 11, 2017 & December 18, 2017

B. MPW Financial Statements – October & November 2017

**\* Bills\***

\* Approval of attached Bills for Approval totaling \$981,183.63 is subject to the approval of any related agenda item(s).

**6. MINUTES – APPROVAL**

**7. PUBLIC HEARING**

**8. PETITIONS AND COMMUNICATIONS**

**9. FROM THE MAYOR**

**10. FROM THE PLANNING AND ZONING COMMISSION**

**11. FROM THE CITY ADMINISTRATOR**

- A. Second Reading of an Ordinance Amending Title 10, Chapter 20, and Title 10, Chapter 31, Section 1, of the City Code, Home Occupation Regulations

Is there a motion to approve the second reading of this ordinance as submitted?

- B. Second Reading of an Ordinance Amending Title 10, Chapter 21, and Title 5, Chapter 11 of the City Code, Sign Regulations

Is there a motion to approve the second reading of this ordinance as submitted?

- C. Second Reading of an Ordinance Amending Title 8, Chapter 5, Section 2 and Title 8, Chapter 5, Section 4 of the City Code for Rental Facilities and Units

Presented for City Council's consideration is the second reading of an ordinance amending Title 8, Chapter 5, Section 2 and Title 8, Chapter 5, Section 4 of the City Code for Rental Facilities and Units. This item was reviewed with City Council at the December In-Depth meeting.

Is there a motion to approve the second reading of this ordinance as submitted?

- D. First Reading of an Ordinance Amending Various Provisions of the City Code of Muscatine to Remove the Possibility of Imprisonment for City Code Violations

Presented for City Council's consideration is the first reading of an ordinance amending various provisions of the City Code of Muscatine to remove the possibility of imprisonment for city code violations. On April 21, 2017, the Iowa Legislature passed SF374 making cities responsible for defendant's court appointed attorney fees for city code violations that carry the possibility of imprisonment. It is recommended that to avoid these charges, the possibility of imprisonment be removed on all city code violations.

Is there a motion to approve the first reading of this ordinance as submitted?

E. Resolution Authorizing Release of Real Estate Mortgage Under the 2009 Community Development Block Grant Rehabilitation Program

Presented for City Council's consideration is a resolution authorizing the release of a real estate mortgage on property located at 1720 Hershey Avenue. Charles and Tara Latimer participated in the Housing Rehabilitation Program and received funding assistance through a five-year forgivable loan. The five-year period was completed on March 18, 2016 and it is now required that the City release the mortgage on this property.

Is there a motion to adopt the resolution as submitted?

F. Resolution Setting Public Hearing Concerning the Declaration of Real Estate as Surplus Property and Offering Said Real Estate for Sale

Presented for City Council's consideration is a resolution setting a public hearing concerning the declaration of real estate as surplus property and offering said real estate for sale. This property is described as the Southerly 30.6 feet of Lot 47 of Terrace heights addition to the City of Muscatine, Iowa.

Is there a motion to adopt the resolution as submitted?

G. Resolution Authorizing Release of Lien Under Small Business Forgivable Loan Program

Presented for City Council's consideration is a resolution authorizing the release of a lien under the Small Business Forgivable Loan Program. Home Run Hitters was awarded a \$25,000 startup business forgivable loan for the expansion of an existing business. The business was opened however, the project was never completed. A lien was placed on the property, and upon sale of property has been paid back in full to the City of Muscatine. Staff recommends the City Council approve resolution to release lien on this property.

Is there a motion to adopt the resolution as submitted?

H. Request to Approve Submission of a DHS/AFG Grant Application for Purchase of SCBA Airpacks for Fire Department

Presented for City Council's consideration is a request to approve the submission of a DHS/AFG Grant Application for the purchase of 42 SCBA airpacks for the Fire Department. If awarded, and the city accepts the grant, there would be a 10% match for the SCBA masks totaling \$28,392.

Is there a motion to approve this request as submitted?

I. Request to Approve Contract with McDaniel's Marketing for Convention and Visitor's Bureau

Presented for City Council's consideration is a request to approve a contract with McDaniel's Marketing for the Convention and Visitors Bureau. The current contract with McDaniel's expired in July, 2017. The new contract would aid in effectively marketing the City of Muscatine.

Is there a motion to approve the request as submitted?

J. Request to Approve Purchase of Stalker Radar units for Police Department

Presented for City Council's consideration is a request to purchase two Staker radar units at the cost of \$5732. These will replace two older units we currently have in service, and will be placed in the two new vehicles this spring. Staker is the only vendor of these radar units. There is \$6000 budgeted for this purchase.

Is there a motion to approve the request as submitted?

K. Request to Approve Issuance of Purchase Order to Keltec Inc. for the purchase of Two Light Bars for Police Department

Presented for City Council's consideration is a request to approve the issuance of a purchase order to Keltec Inc. for the purchase of two emergency Whelen Inner Edge light bars. Keltek Inc. holds the state bid in Iowa for Emergency Light Bars. Staff is requesting issuance of a purchase order in the amount of \$6454.68. There is \$7000 budgeted for this purchase.

Is there a motion to approve the request as submitted?

L. Request to Approve Issuance of Purchase Order for Purchase of Stainless Steel Salt Spreader

Presented for City Council's consideration is a request to cancel the purchase order for Knapheide Truck Equipment in the amount of \$18,862 and reissue a purchase order to Henderson Truck Equipment in the amount of \$18,842. In June 2017 a stainless-steel salt spreader was ordered from Knapheide Truck Equipment with a delivery date of August 2017. The City has not yet received the salt spreader. Henderson Truck Equipment was the next low bid. There was a reduction, in the amount of \$2278, for a Spin-a-Veyor Valve and the 5100 EX controller which has already been installed on this vehicle.

Is there a motion to approve the request as submitted?

M. Request to Approve Change Orders 007-013, 015-018, and 020-033 for Mississippi Drive Corridor Reconstruction Project

Presented for City Council's consideration is a request to approve change orders 007-013, 015-018, and 020-033 for the Mississippi Drive Corridor Reconstruction Project. The first two phases of the project are approximately 95% complete. Multiple items have come up during construction requiring contract change orders. Approval of these change orders is required so construction can continue.

Is there a motion to approve the request as submitted?

N. Request to Approve Golf Cart Lease and Maintenance Agreements

Presented for City Council's consideration is a request to approve a Golf Cart Lease and Maintenance Agreement. Three price quotes were received with the total price including lease of carts, annual delivery, winter storage, and regular and seasonal maintenance. The lowest responsible quote was from Harris Golf Carts in the amount of \$631.62 annually per cart. As the financing institution does not perform cart service and the maintenance provider does not offer financing, it is necessary to approve both a financing agreement and a maintenance agreement. It is staff's recommendation that City Council approve a five-year golf cart lease agreement with Yamaha Motor Corporation USA in the amount of \$521.58 annually for each of the 47 carts and a five-year service agreement with Harris Golf Carts for the annual maintenance on the carts in the amount of \$110.04 per cart.

Is there a motion to approve the request as submitted?

O. Discussion and Possible Action on Appointments to the Nominating Committee, Audit Committee, MUSCOM, Muscatine County Solid Waste Agency, and MAGIC.

At this time there will be discussion concerning appointments to the Nominating Committee, MUSCOM, Muscatine County Solid Waste Agency, and MAGIC. It will be necessary to appoint a council member to the nominating committee tonight in order to approve any further appointments.

**12. COMMUNICATIONS - RECEIVE AND FILE**

**13. APPROVAL OF BILLS**

It is recommended bills totaling \$981,183.63 be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

14. **COMMUNICATIONS - COUNCIL MEMBERS**

15. **OTHER BUSINESS**

16. **ADJOURNMENT**

CITY OF MUSCATINE  
REGULAR CITY COUNCIL MINUTES  
Council Chambers – 7:00 p.m. – January 4, 2018

Mayor Diana Broderson called the City Council meeting for Thursday, January 4, 2018, to order at 7:00 p.m. Councilmembers present were Spread, Harvey, Brockert, Saucedo, Brackett, Fitzgerald, and Malcolm.

The meeting began with the Pledge of Allegiance.

Jacob Walker was sworn in as a new Police Officer by Mayor Broderson.

Several members of Leadership Muscatine came forward to share with City Council their student projects they are working on for 2018. Included were: Digitalizing information at MCC, reviving Phase 3 at Kent Stein Park, a fundraiser for Flickinger Learning Center, and working with at risk students at Muscatine High School on job opportunities.

#23206. Councilmember Saucedo, seconded by Councilmember Brackett, moved the Consent Agenda be approved as follows:

- Regular City Council Minutes – December 21, 2017
- Request for renewal of Class “C” Liquor License and Sunday Sales for Flaming Embers, 131 West 2<sup>nd</sup> Street – Flaming Embers Inc. (pending inspection) Request for renewal of a Class “B” Wine Permit, Class “C” Beer Permit, Class “E” Liquor License and Sunday Sales for Fast Avenue One Stop, 2111 Park Avenue – BGA, LLC. (pending inspection) Request for renewal of a Class “C” Liquor License for Hy-Vee Clubroom, 2400-2<sup>nd</sup> Avenue – Hy-Vee, Inc. (pending inspections and insurance) Request for renewal of a Class “B” Wine Permit, Class “C” Beer Permit and Sunday Sales for West Side Store, 2201 Houser Street – DJMB LLC. (pending inspections and insurance) Request for renewal of a Class “B” Native Wine Permit, Class “C” liquor License and Sunday Sales for Sal Vitale’s Pizzeria & Pasta, 1010 Park Avenue – The Sicilian Pizza and Subs LLC. (pending inspections and insurance) Request for renewal of a Class “C” Liquor License, Outdoor Service and Sunday Sales for Rose Bowl, 1141 Grandview Avenue - Rosebros, LLC (pending inspections and insurance)
- Filing of Communication 12A-B
- Bills for Approval totaling \$296,585.29

Vote - All ayes; motion carried.

#23207. Councilmember Spread moved to approve the second reading of an ordinance amending Title 10, Chapter 20, and Title 10, Chapter 31, Section 1 of the City Codes Home Occupation Regulations. Seconded by Councilmember Saucedo. All ayes: Councilmembers Spread, Harvey, Brockert, Saucedo, Brackett, Fitzgerald, and Malcolm. Motion carried.

#23208. Councilmember Brackett moved to approve the second reading of an ordinance amending Title 10, Chapter 21, and Title 5, Chapter 11 of the City Code for Sign Regulations.

There were questions and concerns from City Council that were addressed by City Planner Andrew Fangman.

Vote – All ayes: Councilmembers Spread, Harvey, Brockert, Saucedo, Brackett, Fitzgerald, and Malcolm. Motion Carried.



#23209. Councilmember Fitzgerald moved to approve the second reading of an ordinance amending Title 8, Chapter 5, Section 2 and Title 8, Chapter 5, Section 4 of the City Code for Rental Facilities and Units. Seconded by Councilmember Spread. All ayes: Councilmembers Spread, Harvey, Brockert, Saucedo, Brackett, Fitzgerald, and Malcolm. Motion carried.

#23210. Councilmember Harvey moved to approve the first reading of an ordinance amending various provisions of the City Code of Muscatine to remove the possibility of imprisonment for City Code violations. Seconded by Councilmember Saucedo.

There were questions and concerns from City Council that were addressed by City Administrator Gregg Mandsager.

Vote – All ayes: Councilmembers Spread, Harvey, Brockert, Saucedo, Brackett, Fitzgerald, and Malcolm. Motion carried.

#23211. Councilmember Saucedo moved to adopt the resolution approving the release of a real estate mortgage under the 2009 Community Development Block Rehabilitation Program. Seconded by Councilmember Spread. All ayes: Councilmembers Spread, Harvey, Brockert, Saucedo, Brackett, Fitzgerald, and Malcolm. Motion carried.

#23212. Councilmember Harvey moved to adopt the resolution setting a public hearing for Thursday, January 18, 2018, concerning the declaration of the Southerly 30.6 feet of Lot 47 of Terrace Heights Addition to the City of Muscatine, as surplus property. Seconded by Councilmember Brackett.

There was a question regarding an outbuilding currently on this property that was addressed by Community Development Director Dave Gobin.

Vote: - All ayes; Councilmembers Spread, Harvey, Brockert, Saucedo, Brackett, Fitzgerald, and Malcolm. Motion carried.

#23213. Councilmember Malcolm moved to adopt the resolution authorizing the release of a lien under the Small Business Forgivable Loan Program. Seconded by Councilmember Brackett. All ayes: Councilmembers Spread, Harvey, Brockert, Saucedo, Brackett, Fitzgerald, and Malcolm. Motion carried.

#23214. Councilmember Saucedo moved to approve the submission of a DHS/AFG grant application for the purchase of 42 SCBA airpaks for the Fire Department. Seconded by Councilmember Harvey.

There were questions and comments regarding the airpaks that were addressed by Assistant Fire Chief Mike Hartman.

Vote - All ayes; motion carried

#23215. Councilmember Harvey moved to approve the purchase of two Stalker Radar Units for the Police Department in the amount of \$5732. Seconded by Councilmember Spread.

There were questions from City Council that were addressed by Police Chief Brett Talkington.

Vote - All ayes; motion carried.

#23216. Councilmember Fitzgerald moved to approve the purchase of two Whelan Inner Edge emergency light bars for the Police Department from Keltec Inc. in the amount of \$6454.68.

There were questions from City Council that were addressed by Police Chief Brett Talkington.

Vote - All ayes; motion carried.

#23217. Councilmember Saucedo moved to approve the purchase of a stainless-steel salt spreader for the Streets Department from Henderson Truck Equipment in the amount of \$18,862. Seconded by Councilmember Brockert.

There were questions from City Council that were address by Public Works Director Brian Stineman.

Vote – All ayes; motion carried.

#23218. Councilmember Brockert moved to approve change orders 007-013, 015-018, and 020-033 for the Mississippi Drive Corridor Reconstruction Project. Seconded by Councilmember Spread.

There were questions from City Council that were address by City Engineer Jim Edgmond.

Vote – All ayes; motion carried.

#23219. Councilmember Brackett moved to approve a five-year lease agreement with Yamaha Motor Corporation for the lease of 47 golf carts in the amount of \$521.58 annually for each cart, and a maintenance agreement with Harris Golf Carts in the amount of \$110.04 annually per cart. Seconded by Councilmember Spread.

There were questions from City Council that were address by Parks and Recreation Director Rich Klimes.

Vote – All ayes; motion carried.

At this time there was discussion among the City Council Members regarding the appointment of a councilmember to the Nominating Committee for Boards and Commissions. Mayor Broderon suggested that councilmember Brackett be appointed so that both councilmember representatives were at-large councilmembers and would represent all wards.

There was discussion regarding the other boards that would need to be filled with councilmembers and it was suggested that if they were interested in a particular board to email Mayor Broderon no later than close of business Monday, January 8, 2018 to be considered by the Nominating Committee.

#23220. Councilmember Fitzgerald moved to approve the appointment of Councilmember Brackett to the Nominating Committee. Seconded by Councilmember Harvey. All ayes; motion carried.

Under comments: Councilmember Saucedo welcomed new councilmembers and asked Public Works Director Brian Stineman to explain the policy for issuing a snow emergency.

Public Works Director Stineman stated that he had met with staff Friday morning in anticipation of the snow event. The snow emergency was issued at 8:30 am with a warning period and no tickets issued for the following four hours. He stated there had been a glitch in getting the phone message set up and that this has been taken care of and will not happen again. He stated that that considering there hasn't been a snow emergency in two years, he feels things went very well.

City Administrator Mandsager stated that the best way to be aware of a snow emergency as well as other things is to use the City's "Notify Me" option available on the city's website.

There was further discussion on the snow emergency issue rules and policies.

Councilmember Brockert asked Public Works Director Stineman for an update on the sewer repair project at Musser Street.

Mr. Stineman stated that the sewer pipe has arrived, the sections are being welded together by the contractor and that the pipe puller should arrive Friday or Monday. He stated that they should start pulling the pipe by Tuesday and should have it finished by the end of the week. He explained that due to the fires in California burning up part of the pipe that had been ordered, it had delayed the process.

Councilmember Bracket thanked the voters for coming out and voting.

Councilmember Bracket then asked about the status of Mr. Kauffman being removed from City Hall for a time period of six months. He stated he would like to see the six months ban reduced or done away with.

City Administrator Mandsager stated that it stands and that it is done several times a year at various City locations for misconduct.

Councilmember Brackett stated he would like to see something put together for citizens to read so that they understand what is and what is not acceptable at a City Council Meeting. He stated he feels that if people understood better what was allowed that this kind of thing could have been avoided.

City Administrator Mandsager stated that there is a copy of the Council Rules posted on the City Hall bulletin board adjacent to the agenda. He then stated that he would look into how we could improve the web site to include this information.

Mayor Broderson stated she had several calls from concerned citizens regarding the six months ban for Mr. Kauffman. She stated comments were made stating the Mayor should have been in charge of declaring a ban and questioning if the City Administrator had the authority to issue a ban during a council meeting.

Councilmember Spread stated that he had received comments stating that six months was not long enough for Mr. Kauffman to be banned and that there are always two sides to every situation.

City Administrator Mandsager stated that there had been discussion with the Police Department on different types of security we could set up to prevent future incidents.

Councilmember Malcolm asked that council take into consideration the six months ban of Mr. Kauffman and ask him to write a letter of apology and then as a council decide what action should be taken concerning the ban.

Mayor Broderson stated City Administrator Mandsager was out of order in ordering a ban during a council meeting and that she was in charge. She stated that according to the City Code, the Mayor keeps the order at a meeting. City Administrator Mandsager disagreed stating that on city Property the City Administrator does have that authority.

Councilmember Spread stated that going forward, it is important to maintain order at the City Council meetings.

Councilmember Brackett agreed with Councilmember Spread's comment and stated he would like to have clarification on who would have the authority to issue such a penalty.

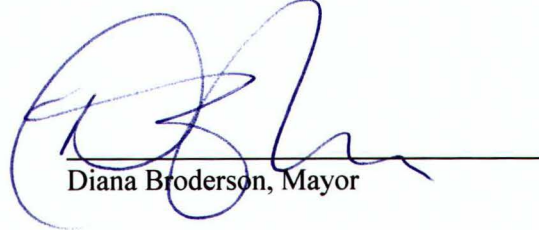
City Administrator Mandsager stated that there is dual authority. The Mayor, City Council and City Administrator would all have authority.

Councilmember Brackett stated he would like to meet with the City Administrator to discuss this issue further.

Councilmember Malcolm asked if a letter of apology could be requested and the penalty reduced to 30 days. It was discussed by Council that they would like to see the letter first before making any decisions.


Mayor Broderson thanked the Leadership Muscatine group for attending tonight's meeting.

Councilmember Saucedo moved the meeting be adjourned at 8:40 p.m.



Diana Broderson, Mayor

ATTEST:



Gregg Mandsager, City Administrator

COPY OF NOTICE  
EXHIBIT "A"

AFFIDAVIT OF PUBLICATION



STATE OF IOWA }  
SCOTT COUNTY, } ss.

The undersigned, being first duly sworn, on oath does say that he/she is an authorized employee of THE MUSCATINE JOURNAL, morning edition, a daily newspaper printed and published by Lee Enterprises, Incorporated, in the City of Davenport, Scott County, Iowa, and that a notice, a printed copy of which is hereto annexed as Exhibit "A" and made a part of this affidavit, was published in said THE MUSCATINE JOURNAL, on the following dates:

1/17

The affiant further deposes and says that all of the facts set forth in the foregoing affidavit are true as he/she verily believes.

Maisa Popp

Subscribed and sworn to before me by said affiant this

17

day of

January

20 18

STEPHEN H. THOR  
Commission Number 168839  
My Commission Expires  
3-24-18

Stephen N. Thor  
Notary Public in and for Scott County, Iowa

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FORWARDED

**CITY OF MUSCATINE**  
**REGULAR CITY COUNCIL MINUTES**  
Council Chambers - 7:00 p.m. -  
January 4, 2018

Mayor Diana Broderson called the City Council meeting for Thursday, January 4, 2018, to order at 7:00 p.m. Councilmembers present were Spread, Harvey, Brockert, Saucedo, Brackett, Fitzgerald, and Malcolm.

The meeting began with the Pledge of Allegiance.

Jacob Walker was sworn in as a new Police Officer by Mayor Broderson.

Several members of Leadership Muscatine came forward to share with City Council their student projects they are working on for 2018. Included were: Digitalizing information at MCC, reviving Phase 3 at Kent Stein Park, a fundraiser for Flickinger Learning Center, and working with at risk students at Muscatine High School on job opportunities.

Consent Agenda approved as follows:  
Regular City Council Minutes - December 21, 2017

Request for renewal of Class "C" Liquor License and Sunday Sales for Flaming Embers, 131 West 2nd Street - Flaming Embers Inc. (pending inspection)

Request for renewal of a Class "B" Wine Permit, Class "C" Beer Permit, Class "E" Liquor License and Sunday Sales for Fast Avenue One Stop, 2111 Park Avenue - BGA, LLC. (pending inspection)

Request for renewal of a Class "C" Liquor License for Hy-Vee Clubroom, 2400-2nd Avenue - Hy-Vee, Inc. (pending inspections and insurance)

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Request for renewal of a Class "B" Native Wine Permit, Class "C" Liquor License and Sunday Sales for Sal Vitale's Pizzeria & Pasta, 1010 Park Avenue - The Sicilian Pizza and Subs LLC. (pending inspections and insurance)

Request for renewal of a Class "C" Liquor License. Outdoor

Service and Sunday Sales for Rose Bowl, 1141 Grandview Avenue - Rosebros, LLC (pending inspections and insurance)

Filing of Communication 12A-B  
Bills for Approval totaling \$296,585.29

Second reading approved of an ordinance amending Title 10, Chapter 20, and Title 10, Chapter 31, Section 1 of the City Codes Home Occupation Regulations.

Second reading approved of an ordinance amending Title 10, Chapter 21, and Title 5, Chapter 11 of the City Code for Sign Regulations.

There were questions and concerns from City Council that were addressed by City Planner Andrew Fangman.

Second reading approved of an ordinance amending Title 8, Chapter 5, Section 2 and Title 8, Chapter 5, Section 4 of the City Code for Rental Facilities and Units.

First reading approved of an ordinance amending various provisions of the City Code of Muscatine to remove the possibility of imprisonment for City Code violations.

There were questions and concerns from City Council that were addressed by City Administrator Gregg Mandsager.

Resolution adopted approving the release of a real estate mortgage under the 2009 Community Development Block Rehabilitation Program.

Resolution adopted setting a public hearing for Thursday, January 18, 2018, concerning the declaration of the Southern 30.6 feet of Lot 47 of Terrace Heights Addition to the City of Muscatine, as surplus property.

There was a question regarding an out-building currently on this property that was addressed by Community Development Director Dave Gobin.

Resolution adopted authorizing the release of a lien under the Small Business Forgivable Loan Program.

Request approved on the submission of a DHS/AFG grant application for the purchase of 42 SCBA airparks for the Fire Department.

There were questions and comments regarding the airparks that were addressed by Assistant Fire Chief Mike Hartman.

Request approved on the purchase of two Stalker Radar Units for the Police Department in the amount of \$5732.

There were questions from City Council that were addressed by Police Chief Brett Talkington.

Request approved on the purchase of two Whelan In-Edge emergency light bars for the Police Department from Keltec Inc. in the amount of \$6454.66.

There were questions from City Council that were addressed by Police Chief Brett Talkington.

Request approved on a five-year lease agreement with Yamaha Motor Corporation for the lease of 47 golf carts in the amount of \$521.58 annually for each cart, and a maintenance agreement with Harris Golf Carts in the amount of \$110.04 annually per cart.

There were questions from City Council that were addressed by Parks and Recreation Director Rich Klimes.

At this time there was discussion among the City Council Members regarding the appointment of a councilmember to the Nominating Committee for Boards and Commissions.

Mayor Broderson suggested that councilmember Brackett be appointed so that both councilmember representatives were at-large councilmembers and would represent all wards.

There was discussion regarding the other boards that would need to be filled with councilmembers and it was suggested that if they were interested in a particular board to email Mayor Broderson no later than close of business Monday, January 8, 2018 to be considered by the Nominating Committee.

Request approved on the appointment of Councilmember Brackett to the Nominating Committee.

Under comments: Councilmember Saucedo welcomed new councilmembers and asked Public Works Director Brian Stineman to explain the policy for issuing a snow emergency.

Public Works Director Stineman stated that he had met with staff Friday morning in anticipation of the snow event.

The snow emergency was issued at 8:30 am with a warning period and no tickets issued for the following four hours.

He stated there had been a glitch in getting the phone message set up and that this has been taken care of and will not happen again. He stated that that considering there hasn't been a snow emergency in two years, he feels things went very well.

City Administrator Mandsager stated that the best way to be aware of a snow emergency as well as other things is to use the City's "Notify Me" option available on the city's website.

There was further discussion on the snow emergency issue rules and policies.

Councilmember Brockert asked Public Works Director Stineman for an update on the sewer repair project at Musser Street.

Mr. Stineman stated that the sewer pipe has arrived, the sections are being welded together by the contractor and that the pipe puller should arrive Friday or Monday.

He stated that they should start pulling the pipe by Tuesday and should have it finished by the end of the week. He explained that due to the fires in California burning up part of the pipe that had been ordered, it had delayed the process.

Councilmember Brackett thanked the voters for coming out and voting.

Councilmember Brackett then asked about the status of Mr. Kauffman being removed from City Hall for a time period of six months. He stated he would like to see the six months ban reduced or done away with.

City Administrator Mandsager stated that it stands and that it is done several times a year at various City locations for misconduct.

Councilmember Brackett stated he would like to see something put together for citizens to read so that they understand what is and what is not acceptable at a City Council Meeting. He stated he feels that if people understood better what was allowed that this kind of thing could have been avoided.

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Mayor Broderson stated she had several calls from concerned citizens regarding the six months ban for Mr. Kauffman. She stated comments were made stating the Mayor should have been in charge of declaring a ban and questioning if the City Administrator had the authority to issue a ban during a council meeting.

Councilmember Spread stated that he had received comments stating that six months was not long enough for Mr. Kauffman to be banned and that there are always two sides to every situation.

City Administrator Mandsager stated that there had been discussion with the Police Department on different types of security we could set up to prevent future incidents.

Councilmember Malcolm asked that council take into consideration the six months ban of Mr. Kauffman and ask him to write a letter of apology and then as a council decide what action should be taken concerning the ban.

Mayor Broderson stated City Administrator Mandsager was out of order in ordering a ban during a council meeting and that she was in charge. She stated that according to the City Code, the Mayor keeps the order at a meeting. City Administrator Mandsager disagreed stating that on city Property the City Administrator does have that authority.

Councilmember Spread stated that going forward, it is important to maintain order at the City Council meetings.

Councilmember Brackett agreed with Councilmember Spread's comment and stated he would like to have clarification on who would have the authority to issue such a penalty.

City Administrator Mandsager stated that there is dual authority. The Mayor, City Council and City Administrator would all have authority.

Councilmember Brackett stated he would like to meet with the City Administrator to discuss this issue further.

Councilmember Malcolm asked if a letter of apology could be requested and the penalty reduced to 30 days. It was discussed by Council that they would like to see the letter first before making any decisions.

Mayor Broderson thanked the Leadership Muscatine group for attending tonight's meeting.

Meeting adjourned at 8:40 p.m.  
Diana Broderson, Mayor

**ATTEST:**  
Gregg Mandsager, City Administrator  
CITY OF MUSCATINE  
BILLS FOR APPROVAL  
7-Dec-17

**General Fund**  
Alliant Energy, Utilities (6), 1,593,67;  
Arramox, Amway, Reimbursement (1), 68.55; Arnold Motor Supply, Parts and Supplies (4), 84.96; B & B Brain Tech Services (1), 75.00; Baker & Taylor Books, Books, DVD's (17), 1,571.55; Bennett, Harold, Reimbursement (1), 79.64; Berms Pro Shop, Supplies (12), 792.50;

Beyond Technology, Supplies (1), 56.68; Boka, Steve DBA Bent River Consulting, Services (1), 400.00; Book Farm Inc, Books (1), 867.38; Brauns Excavating, Services (1), 4,000.00; Bruner, Mike, Services (1), 175.00; Cedar Street Investments, Services (1), 300.00; Centurylink, Phone (9), 446.91; Cooney, Dillon Services (1), 84.00; Cummins Central Power LLC, Supplies/parts(1), 593.75; Davis Equipment, Parts and Supplies (2), 150.40; Equian, Services (7), 1,716.56; Faronics, Services (1), 577.50; Fastenal Company, Supplies/parts (5), 95.06; Fed Ex, Shipping (2), 32.83; Feld Fire, Supplies (5), 1,483.00; First National Bank of Muscatine, Services (1), 30.00; Grainger, Part (1), 117.98; Great American Financial Services, Services (1), 105.93; Hill, Randy DBA RHILL Development, Services (1), 50.00; ILLOWA Culvert and Supply Co, Supplies (4), 4,134.40; Iowa Law Enforcement Academy, Services (1), 150.00; Iowa State University, Services (1), 100.00; Jensen, Casey, Reimbursement (1), 61.42; Keeps Inc., Supplies (1), 476.00; Kellor & Kellor Landscape Inc, Services (22), 2,932.90; Lupton & Toyne Printers, Services (4), 337.00; Lynch Dallas, Services (1), 615.00; M.G. Fire & Safety, Services (1), 26.00; Mailfinance, Postage (1), 230.64; Menards, Parts/Supplies (36), 1,431.06; Midland Paper, supplies (2), 2,055.40; Motion Industries, Parts/Supplies (5), 472.30; Municipal Emergency Services, Supplies (1), 49.82; Muscatine County Auditor, Services (4), 9,005.25; Muscatine Humane Society, Subsidy (1), 5,416.67; Muscatine Lawn & Power, Parts /Supplies (3), 266.13; Muscatine Power & Water, Utilities (5), 1,454.06; Napa, Supplies/refunds (4), 42.82; Nerdwex, Services (1), 285.00; Overdrive Inc, Books (1), 740.40; Phelps Image Wear, Supplies (2), 7.64; Phelps Imforms, Services (4), 34.47; Phillips Bros Rentals, Parts/supplies (5), 725.26; Plumb Supply Co,Parts/Supplies (2), 49.05; Quad City Safety, Supplies (3), 191.10; Quad City Times, Services (1), 25.87; Quill, Supplies (2), 243.94; Reeves Battery, Supplies (1), 85.00; Reliant Fire Apparatus, Supplies/shipping/return (6), 713.82; Republic Services, Services (1), 25.47; River Rehabilitation, Services (4), 673.00; S.J.Smith, Supplies (2), 459.38; Safeligh, Services (1), 128.99; Sinclair, Parts/Supplies(4), 112.75; Sports Turf Managers Assoc, Dues (1), 130.00; Spratt Oil, Supplies (3), 1,969.74; State of Iowa Elevator Safety, Permit (1), 175.00; Temp Associates, Temp Employees (4), 1,921.40; Tomlin, Corey, Reimbursement (1), 53.49; Trucks Unlimited Inc, Services (2), 4,414.70; Uniform Den, Supplies (2), 462.49; Van Meter Industrial, Supplies (2), 70.42; Verizon Wireless, Phone (1), 40.01; VJ Engineering, Services (1), 2,080.00; Watch Guard Video, Services (1), 8,700.00; Wending Quarries, Supplies (2), 1,534.75; Winter Enterprises, Services (1), 74.00;

**Total: \$70,938.57**  
**Trust and Agency Fund**  
Hollinger Metal Ege Inc, Parts/Freight (1), 671.90;

**Total: \$671.90**  
**Capital Improvement Fund**  
Steve Dalbey, Services (2), 3,227.96; William Haag, Services (11), 4,299.28; Hagerty Earthworks, Services (1), 3,910.05; Randy Hill DBA RHILL Development, Services (5), 2,025.00; Illowa Investments, Services (2), 12,635.00; Iowa Prison Industries, Services (11), 1,002.30; Smith Seeding Inc, Services (1), 22,546.95; Terracon Consultants, Services (1), 570.00;

Total: \$50,216.57

### Enterprise & Utility Fund

3-D Locksmith, Services(1), 7.50; A Tech/Freeman Alarm, Services (1), 84.00; A-1 Quality Tire, Phone (2), 88.50; Advanced Business Systems, Services (1), 17.79; Airgas USA, Supplies (1), 83.94; Alliant Energy, Utilities (6), 3,710.39; Amazon.Com, Supplies (3), 43.66; Arnold Motor Supply, Supplies (7), 191.77; Bound Tree Medical, Supplies (17), 913.69; Boysen, David, Reimbursement (1), 75.00; Bullrite Manufacturing, Parts/shipping(2), 3,365.04; Callaway Golf Co., Supplies (2), 214.43; Carver Aero, Services (1), 3,875.00; Centurylink, Phone (2), 327.27; Clintas Corporation, Supplies (1), 213.31; Courtesy Ford, Services (1), 528.92; Dell Marketing, Services (1), 2,229.21; Eastern Iowa Light and Power, Utilities (2), 906.30; Fastenal Co., Supplies (4), 97.92; Fladlien, Michael, Services (2), 2,100.00; Galco Industrial Electronics, Services (2), 2,248.21; Greater Muscatine Chamber of Commerce, Services (1), 5,000.00; Hahn Ready Mix, Services (3), 276.55; Harco Metals, Supplies (3), 1,612.44; Holmes Collision Repair, Services (1), 2,534.81; HyVee Food Store, Food/water (5), 138.32; IDEXX Distribution, Supplies/Shipping (2), 188.19; Iowa One Call, Services (1), 396.20; Iowa Turfgrass Office, Registration (2), 390.00; Jeff Hackett Electric, Services (1), 22,424.00; Keystone Laboratories Inc, Services (3), 242.70; Lewis Industrial Services, Supplies (1), 153.99; Liberty Tire Service, Services (1), 2,481.92; Menards, Supplies/parts (10), 450.93; Midland Scientific, Supplies (6), 955.67; Motion Industries, Supplies (4), 453.72; MSC Industrial Supply, Supplies (1), 58.30; Muscatine Lawn & Power, Equipment (1), 5,312.00; Muscatine Power & Water, Utilities (11), 4,211.30; NAPA, Supplies (1), 18.58; Omnisite, Services (1), 288.00; Parcher, Brett, Reimbursement (1), 99.40; PeopleReady Inc, Temp Employees (1), 468.11; Phelps Uniforms, Services (6), 321.66; Plumb Supply Co, Supplies (2), 93.95; R & R Products Inc, Parts/Supplies (4), 1,059.70; Rehrig Pacific, Equipment (1), 5,404.00; Republic Services, Services (1), 25.48; River Rehabilitation, Services (2), 269.00; Rogan, Equipment (1), 5,716.10; Safety Kleen, Services (1), 50.00; Sign Pro, Services (1), 82.08; Smith Filter Corp., Supplies (1), 358.04; Smith Sales & Service, Services (1), 71.60; Streicher's, Supplies (1), 1,185.00; Sycamore Printing, Services (3), 2,943.29; T&T Tools Inc, Supplies/shipping (3), 224.00; Team Staffing Solutions, Temp Employees (3), 441.01; Temp Associates, Temp Employees (1), 164.40; Thermo Electron North America, Services (2), 2,297.15; Torres Ellis, Reimbursement (1), 20.00; Trucks Unlimited, Parts (1), 21.94; UnityPoint Health, Services (2), 948.28; US Cellular, Phone (1), 64.84; Van Meter Industrial, Services (1), 38.44; Welter Storage Equipment, Supplies (2), 567.00;

Total: \$91,843.94

### Internal Service Funds

A-1 Quality Tire, Supplies/Services (13), 4,691.84; Altorfer Inc, Services (2), 3,895.55; Arnold Motor Supply, Parts/Supplies (16), 870.00; Arthur Gallagher Risk Mgmt, Services (1), 1,952.00; Chemsearch, Supplies (1), 1,106.25; Fastenal Company, Supplies (1), 10.25; Great River Tire Co, Supplies (1), 554.64; Kriegers Inc, Supplies (1), 14.95; Menards, Supplies (1), 15.98; Muscatine Power & Water, Utilities (2), 234.76; NAPA, Parts/Supplies>Returns (11), 1,048.64; Phelps Uniforms, Services (2), 51.44; Quill Corporation, Supplies (2), 107.59; Rainbo oil Co., Supplies (1), 283.80; Sinclair, Supplies (1), 30.76; Twin Bridges, Parts (1), 45.52;

Total: \$14,913.97

### Special Revenue Funds

HyVee Food Store, Supplies (3), 47.55; Team Staffing, Temp Employees (3), 531.20;

Total: \$578.75

### Municipal Housing Programs

Alliant Energy, Utilities (4), 3,428.88; Beyond Technology, Supplies (2), 266.00; Centurylink, Phone (4), 393.20; City of Muscatine, Misc (38), 22,471.20; Curtis Pest Control, Services (3), 361.66; Fulton Place LTD Partnership, Rent (1), 222.00; Grandbridge, Mortgage Payment (6), 18,459.99; Happy Software, Services (3), 4,229.20; HD Supply, Supplies (6), 146.42; Kelly Heating & Cooling, Services (2), 321.48; Kone Inc, Services (2), 1,010.48; Lee, Mark, Rent (1), 378.00; Lupton & Toymé Printers, Services (1), 28.00; Menards, Parts/Supplies (7), 165.24; Muscatine Power & Water, Utilities (22), 11,520.66; Neal's Vacuum & Sewing Center, Parts (1), 141.50; Novak, Daniel, Rent (2), 524.00; PDQ Supply, Parts/Supplies (3), 199.67; Phelps Cleaning, Services (1), 95.00; Plumb Supply, Parts/Supplies (4), 198.62; RCN LLC, Rent (1), 186.00; RIVO INC, Services (1), 450.00; Sherwin Williams, Supplies (1), 20.95; Tenants Pl, Services (2), 285.00; Tyco Integrated Security LLC, Services (1), 1,416.95; Us Cellular, Phones (3), 101.49; X-Treme Pest Eliminators, Services (1), 400.00;

Total: \$67,421.59

### BILLS FOR APPROVAL SUMMARY January 4, 2018

#### Computer Bill Lists

Regular Bill Bills 12/22/17, 296,565.29; Special Check Run, -; Payroll Vendor Checks 12/29/17, 9,656.67; Payroll Vendor ACH Payments 12/29/17, 85,839.68;

Subtotal: \$392,081.64

#### ACH Debit Memo Payments

Payroll Account, Transfer, 345,747.95; Treasurer, State of Iowa, State Tax Withholding, 22,045.01; Wellmark Insurance, Health/Dental Insurance Dec, 59,000.00; Wellmark Insurance, Health/Dental Insurance Jan, 59,000.00; Internal Revenue Service, Federal Withholding, 105,074.45;

Subtotal: \$590,863.41

#### Voucher Program

Various Landlords, Estimated January Rent, (1,736.42);

#### Voids

Void Check Run 12/29/17, Operating, (30.00);

Subtotal: (30.00)

Total before Journal Entries: \$981,183.63

Journal Entries - NONE, \$-

Total: \$-

**TOTAL EXPENDITURES: \$981,183.63**